

## VOLUSIA COUNTY SCHOOLS CAREER ACADEMY ASSESSMENT EVALUATION TALLY SHEET

Academy: **Academy of Finance** School: **Spruce Creek High School**

Date of Evaluation: **18-Jul-13** *Completed.*

| STANDARE INTEGRATED CURRICULUM   |         | MAXIMUM POINTS: 20                |
|--|---------|-----------------------------------|
| CRITERIA/DOCUMENTATION : Integrated Unit Template represents a minimum of 25% of at least 1 of the 4 academic courses integrated with the courses in the career area for each grade level. In addition, a minimum of 1 Curriculum In Action (CIA) Visit must be completed. |         | <b>POINTS</b>                     |
| Grade 9  | (4 pts) | 4.00                              |
| Grade 10   | (4 pts) | 4.00                              |
| Grade 11   | (4 pts) | 4.00                              |
| Grade 12   | (4 pts) | 4.00                              |
| Curriculum In Action (CIA) Visit (4 pts)   |         | 2.00                              |
| <i>Ms. Dumas made a CIA visit for 10th Grade Project &amp; Ms. Vandervoort &amp; Ms. Dumas judged the Business Plan Proposals.</i>   |         | <b>TOTAL POINTS EARNED:</b> 18.00 |
| STANDARD 2: CAREER FOCUS   |         | MAXIMUM POINTS=5                  |
| CRITERIA/ DOCUMENTATION: Students are exposed to 3 or more classroom career assignments, activities at each grade level Completion of Career Focus Template  |         | <b>POINTS</b>                     |
| Grade 9  | (2 pts) | 2.00                              |
| Grade 10   | (1 pt)  | 1.00                              |
| Grade 11   | (1 pt)  | 1.00                              |
| Grade 12   | (1 pt)  | 1.00                              |
| <i>Great job documenting career focus!</i>   |         | <b>TOTAL POINTS EARNED:</b> 5.00  |
| STANDARE PROGRAM OF STUDY  |         | MAXIMUM POINTS=5                  |
| CRITERIA/DOCUMENTATION: A rigorous and relevant POS is defined for grades 9 – 12   |         | <b>POINTS</b>                     |
| DOE Program of Study for grades 9 – 12 & part of school’s curriculum guide (3 pts)   |         | 3.00                              |
| Industry Certification or technical skills attainment exam administered in final course in program   |         | 0                                 |
| <i>Enter comments here.</i>  |         | <b>TOTAL POINTS EARNED:</b> 3.00  |
| STANDARD 4: ADVISORY COMMITTEE   |         | MAXIMUM POINTS=5                  |
| CRITERIA/DOCUMENTATION: An active advisory committee is established with at least 8 members  |         | <b>POINTS</b>                     |
| Advisory Board agendas (2 minimum) with minutes (3 pts)  |         | 2.00                              |
| Business person chairs committee (1 pt)  |         | 0.00                              |
| Representative named to serve on Cadre (1 pt)  |         | 0                                 |
| <i>Agenda posted with no meeting notes!</i>  |         | <b>TOTAL POINTS EARNED:</b> 2.00  |

| STANDARD 5: ENROLLMENT  |  | MAXIMUM POINTS=5            |                                   |
|---|--|-----------------------------|-----------------------------------|
| CRITERIA/DOCUMENTATION: 3 pts = less than 60 students for all grades; 4 pts = 61 – 89 students; 5   |  |                             | TOTAL STUDENTS                    |
| Grade 9 total number of academy students:   |  |                             | 51.00                             |
| Grade 10 total number of academy students:  |  |                             | 60.00                             |
| Grade 11 total number of academy students:  |  |                             | 70.00                             |
| Grade 12 total number of academy students:  |  |                             | 52.00                             |
| <b>Total Students:</b>  | <b>233.00</b>  | <i>Enter comments here.</i> | <b>TOTAL POINTS EARNED:</b> 3.00  |
| STANDARD 6: PURE SCHEDULE   |  | MAXIMUM POINTS= 20          |                                   |
| CRITERIA/DOCUMENTATION: Class rosters for each grade level showing a minimum of 50% of students are enrolled in classes with identified academy teachers.                                       |  |                             | <b>POINTS</b>                     |
| Grade 9   | (5 pts) - Waligroski's Engl Hon 1- 67%; Intro Grusauskas 84% & 87%             |                             | 5.00                              |
| Grade 10  | (5 pts) Coalson's Eng Hon 2-83%; Ms. Holloway's Financial Plann. (5th Per)-93% |                             | 5.00                              |
| Grade 11  | (5 pts) Prospect's Eng Hon (3rd Per) 57%; Harm's Acct (1st Per)-89%; Harm's    |                             | 5.00                              |
| Grade 12  | (5 pts) Prospect's Eng AP 78%; Prospect's Eng 4 83%; Harm Acct (5th Per)-89%;  |                             | 5.00                              |
| *Identify academy students involved in AP or Dual Enrollment in 11 <sup>th</sup> & 12 <sup>th</sup> grades.   |  |                             |                                   |
| <i>Currently Data Warehouse is not working as of 7/18/2013.</i>   |  |                             | <b>TOTAL POINTS EARNED:</b> 20.00 |
| STANDARD 7: COMMON PLANNING/COLLA   |  | MAXIMUM POINTS = 20         |                                   |
| CRITERIA/DOCUMENTATION: Academy teachers have a minimum of 2 hrs. of common planning per week or 72 hrs per year from activities listed below:  |  |                             | <b>POINTS</b>                     |
| Teachers attend a 24 hour Academy workshop (10 pts)   |  |                             | 10.00                             |
| Academy teachers meet/collaborate at designated times (5 pts)   |  |                             | 5.00                              |
| Planning template documents agendas, minutes and attendance from school meetings (5 pts)  |  |                             | 5.00                              |
| <i>Enter comments here.</i>   |  |                             | <b>TOTAL POINTS EARNED:</b> 20.00 |
| STANDARD 8: STAFF DEVELOPMENT   |  | MAXIMUM POINTS = 5          |                                   |
| CRITERIA/DOCUMENTATION: Academy teachers earn a minimum of 18 in-service hours in curriculum integration, academy related topics, or using technology for academy development of 18 hrs (over a |  |                             | <b>POINTS</b>                     |
| Academy related conference attended/ on-line course   |  |                             | 5.00                              |
| Other:  |  |                             |                                   |
| <i>Enter comments here.</i>   |  |                             | <b>TOTAL POINTS EARNED:</b> 5.00  |
| STANDARD 9: ARTICULATION  |  | MAXIMUM POINTS = 5          |                                   |
| CRITERIA/DOCUMENTATION: Academy articulates with middle schools through career academy activities (3 activities=3 pts; 4 activities= 4 pts; 5 activities= 5pts ):                               |  |                             | <b>POINTS</b>                     |
| Curriculum Fair/Orientation Night/Open House  |  |                             | 1.00                              |
| 8th grade high school registration  |  |                             | 1.00                              |
| Middle school Orientation/Awareness Day   |  |                             |                                   |
| 8th grade shadow day  |  |                             |                                   |
| HS/MS collaboration -Guidance Counselors from local schools are invited for breakfast   |  |                             | 1.00                              |
| Mentoring/volunteering  |  |                             | 1.00                              |
| Future Freshman Night   |  |                             | 1.00                              |
| Other: <i>High School Showcase</i>  |  |                             |                                   |
| <i>Enter comments here.</i>   |  |                             | <b>TOTAL POINTS EARNED:</b> 5.00  |
| STANDARD 10: WORKBASED LEARNING   |  | MAXIMUM POINTS = 5          |                                   |

|  |   |                                   |
|--|---|-----------------------------------|
| CRITERIA/DOCUMENTATION: Students at each grade level participate in a real world experience, on or off campus via such activities as guest speakers, field trips (including virtual), internships, job                                     |   | <b>POINTS</b>                     |
| Grade 9 (2 pts) Activity:  | <b>9th Grade Business Etiquette Luncheon</b>                                | 2.00                              |
| Grade 10 (1 pt) Activity:  | <b>10th Grade Jacksonville Federal Reserve Bank Field Trip</b>              | 1.00                              |
| Grade 11 (1 pt) Activity:  | <b>Field Trip to IRS, interships, &amp; Attended, represented, spoke at</b> | 1.00                              |
| Grade 12 (1 pt) Activity:  | <b>NYC/NYSEX Trip &amp; Attended, represented, spoke at various civic</b>   | 1.00                              |
| <b>All grades were involved in the fundraisers like the golf tournament &amp; fundraiser car wash.</b>   |   | <b>TOTAL POINTS EARNED:</b> 5.00  |
| <b>STANDARD 11: CAPSTONE PROJECT MAXIMUM POINTS= 5</b>   |   |                                   |
| CRITERIA/DOCUMENTATION: * % of students complete capstone at each grade level. A total of 75% of students = 3 pts; 85% of students = 4 pts; 95% of students = 5 pts.   |   | <b>POINTS</b>                     |
| <b>Percentage:</b>   | <b>95%</b>  | <b>Enter comments here.</b>       |
|  |   | <b>TOTAL POINTS EARNED:</b> 5.00  |
| <b>STANDARD 12: MARKETING MAXIMUM POINTS = 5</b>   |   |                                   |
| CRITERIA/DOCUMENTATION: Marketing activities promote academy awareness; a total of 3 activities=3 pts; 4 activities= 4 pts; 5 activities= 5pts   |   | <b>POINTS</b>                     |
| Required: Academy must have alumni association   |   |                                   |
| Required: High School Showcase   |   | 1.00                              |
| Open House Invitation with agenda  |   |                                   |
| Newsletter   |   |                                   |
| Brochures, flyers and printed copies of electronic marketing materials   |   | 1.00                              |
| Academy t-shirt and/or uniform dress to identify academy members   |   | 1.00                              |
| Academy logo   |   | 1.00                              |
| <b>No evidenced documented but, I have pictures of the students wearing their identified label pins, jackets and t-Shirts as well as the flag in the classroom. I have already emailed Ms. Holloway to see if she can update the Wiki!</b> |   | <b>TOTAL POINTS EARNED:</b> 4.00  |
|  |   | <b>TOTAL POINTS EARNED:</b> 95.00 |

**RESULTS OF EVALUATION:**

**ACADEMY LEVEL:** Required Components: Integrated Curriculum, Common Planning, Pure Schedule

| <b>POINTS BREAKDOWN</b> |               |               |             |
|-------------------------|---------------|---------------|-------------|
| <b>STANDARD</b>         | <b>BRONZE</b> | <b>SILVER</b> | <b>GOLD</b> |
| 1                       | 5             | 15            | 15          |
| 2                       | 2             | 5             | 5           |
| 3                       | 3             | 3             | 5           |
| 4                       | 3             | 4             | 5           |
| 5                       | 3             | 4             | 5           |
| 6                       | 15            | 15            | 15          |
| 7                       | 20            | 20            | 20          |
| 8                       | 5             | 5             | 5           |
| 9                       | 5             | 5             | 5           |
| 10                      | 1             | 3             | 5           |
| 11                      | 3             | 4             | 5           |
| 12                      | 3             | 4             | 5           |
| <b>TOTAL</b>            | <b>68</b>     | <b>87</b>     | <b>95</b>   |

**BRONZE - 9/12 standards met: 68 points**  
**SILVER - 11/12 standards met: 87 points**  
**GOLD - 12/12 standards met: 95 points**

**POINTS EARNED: 95.00**

**ACADEMY LEVEL: Gold**

**MEMBERS OF EVALUATION TEAM**

Debra Dumas and  
Kathleen Vandervoort